

The Duncansville Borough Council meeting was held on Monday, March 11, 2024 at 7:00 P.M. at the Duncansville Borough Building

Attendance Eric Fritz, Mayor
Annette Lewis, President
Cindy Blontz, Pro Tem
Dave Shaw, Council Member
Nicole Estep, Council Member

Absent Jeff Lynn, Vice President

Annette Lewis opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Cindy Blontz made a motion to approve the Council minutes held on February 12 & 28, 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Cindy Blontz made a motion to accept the Duncansville Municipal Authority minutes held on February 1, 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Visitors: Bill Lloyd, Gary Detwiler, Sue Koronowski, Conner Goetz, Rodney Noel, Rick Beard, Chris Coho

Rick Beard was visiting expressing concerns about a truck that goes up and down Vineyard Lane that has been modified and is very loud which is not inspected. The owner claims it is an antique truck and don't need inspected. Chief Estep will look into this matter.

Secretary:

1. Paula received a letter from Kuharchik Construction. This company took over for Tel-Power, who has in the past done the maintenance on our traffic signals. They sent a quote with their fee for traffic management. Rod will take a look at the fee schedule and will discuss at next meeting.
2. Paula received an email from Carol Ebersole from the Duncansville VFW asking for permission to hold their annual Memorial Day Parade. Cindy Blontz made a motion to allow Duncansville VFW to hold their annual Memorial Day Parade. Nicole Estep seconded the motion, all in favor, motion carried.

Mayor:

Cindy Blontz made a motion to accept the Police report for the month of February 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Mayor Fritz reported that Bryan Rhodes was hired as the part time code enforcement officer has been brushing up with the ordinances so he can soon start enforcing the ordinances. Mike reported that since the position was created for Code Enforcement, an ordinance needs to be advertised to create that position. Annette Lewis made a motion to advertise for that ordinance. Nicole Estep seconded the motion, all in favor, motion carried.

Chief Estep:

1. Chief Estep presented the proposed RFP for Borough Engineer. Dave Shaw made a motion to approve and send out the RFP. Nicole Estep seconded the motion, all in favor, motion carried.
2. Chief Estep gave an update on Phase 1 of the Community Center Project. He received a bank commitment letter for the loan, and we will advertise for ordinance for the borrowing base for the borough.
3. Phase II Community Center project update: The Community Meetings have been scheduled and we must have the final approval to Sherri Socie at April 8th meeting for the grant process.

4. Chief Estep stated that he has been concerned about not having any way to communicate to the residents other than putting things on Facebook or the website. The Municipal Authority uses a notification system called Rave. The cost of the notification system is \$1,250.00. He would like to split the cost with the Authority and be able to send notifications to residents from the borough. The cost for the borough will be the \$625.00 per year for a five-year contract. Dave Shaw made a motion to approve the shared cost for the Rave Notification system and the money will come out of the police capital budget. Nicole Estep seconded the motion, all in favor, motion carried.
5. Mayor Fritz reported that they met with PennDOT and they are engineering the project to see how many streets we can get done from a list of streets that Jim Batzel has established. The estimated price came back at \$235,000.00. Jim Batzel came up with a few other roads that could be improved as well. We will wait for a final figure for the next meeting.

Solicitor:

1. Mike reported that the HASBL would like a licensing agreement again for the baseball field. Cindy Blontz made a motion to have Mike update the licensing agreement from last year for the HASBL to use the fields. Nicole Estep seconded the motion, all in favor, motion carried.
2. Mike presented a copy of the employment agreement for the Borough Manager. He asked council to review and we can have it approved at the next meeting.

Committees:

Buildings & Grounds: Nothing at this time.

Finance: Nothing at this.

Fire Company: Bill Lloyd reported that membership numbers have increased by approximately 30% and the response times have also improved.

Parks & Recreation: Annette Lewis reported that they were still working on grants for park improvements. Also a discussion was held on taking money from the Park Improvement capital account to fix up the old tennis courts to convert them to Pickleball courts and a basketball court. Annette Lewis made a motion to use \$4,000.00 from the Park Improvement account to purchase supplies needed to update the courts. Nicole Estep seconded the motion, all in favor, motion carried.

Personnel: Executive session

Streets & Equipment: Nothing at this time.

Water & Sewer: Cindy Blontz made a motion to approve the Water and Sewer Report for February 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Duncansville Community Days: Paula reported that Bickel's Surplus donated 400 easter eggs and we purchased 600 eggs. They will need to be filled before the Easter Egg Hunt on March 23rd. If anyone is available to help, please reach out.

Borough Council went into executive session for personnel reasons at 8:30 pm

Borough Council came out of executive session at 9:07 pm

Unfinished Business: Nicole Estep made a motion to move forward with a Civil Suit against Greg Werstil regarding the fence he put up and didn't get a permit and flood plain review. Dave Shaw seconded the motion, all in favor, motion carried.

New Business: Nothing at this time.

Next Meeting: Wednesday, March 27, 2024

Cindy Blontz made a motion to pay the monthly bills for March 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Annette Lewis adjourned the meeting at 9:10 PM

Paula J Fox
Secretary/Treasurer