

The Duncansville Borough Council meeting was held on Monday, February 12, 2024 at 7:00 P.M. at the Duncansville Borough Building

Attendance Eric Fritz, Mayor
Annette Lewis, President
Jeff Lynn, Vice President
Cindy Blontz, Pro Tem
Dave Shaw, Council Member
Nicole Estep, Council Member

Annette Lewis opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Cindy Blontz made a motion to approve the Council minutes held on January 8 & 31, 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Nicole Estep made a motion to accept the Duncansville Municipal Authority minutes held on January 4, 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Visitors: Bill Lloyd, Gary Detwiler, Sue Koronowski, Conner Goetz, Sherry Socie, Dave Brenneman

Secretary:

1. Paula asked about the Community Yard Sale. Mayor Fritz stated that it is typically the second Saturday of May. It was determined that the Community Yard Sale will be May 11, 2024.

Mayor:

Cindy Blontz made a motion to accept the Police report for the month of January 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Solicitor:

1. Mike reported that the HASBL would like a licensing agreement again for the baseball field. A discussion was held regarding the Wing Fest potentially coming to Duncansville Memorial Park. Mayor Fritz will continue to talk with Al Wertz, the Wing Fest organizer. Mike will hold off on the licensing agreement for HASBL at this time until we get a definite answer about Wing Fest.
2. Mike presented the DCED COVID 19 ARPA Capital Projects Grant Application Resolution for Phase 2 for the Community Center Project. Annette Lewis made a motion to have Mayor Fritz and Paula Fox sign the Resolution. Nicole Estep seconded the motion, all in favor, motion carried.

Engineer:

1. MS4 Good Housekeeping Operation & Maintenance Program
 - a. Tom made a copy of the Good Housekeeping Operation & Maintenance Program. Tom stated that this needs to be implemented as soon as possible. This is a program that was included in our MS4 Report that was filed in the fall of 2023.

Committees:

Buildings & Grounds: Chief Estep gave an update on the Community Center Project. The Bids were opened on February 12,, 2024 at 10:00 AM. A discussion was held on the bid tabulations. The bid packets are still being reviewed at this time. He would like to have the Building Committee to meet before the February 29th meeting to review the bid applications. The bids will be awarded or rejected at the meeting on February

29, 2024. Jeff Lynn made a motion to have Chief Estep work with Dave Shaw to seek funding for the project and submit the final drawings and have the architect to draft the contracts for the bidders. Annette Lewis seconded the motion, all in favor, motion carried.

Chief Estep also spoke about the Phase 2 of the Community Center Project. They would like to put small work areas with computers for community members to be able to utilize for school projects or doctors appointments. Phase 2 would also update bathrooms fix up the appearance of the outside of the building. Sherry Socie from Blair Planning also spoke regarding the grant process for the project. The grant that is being applied for is due April 20, 2024. The requirement is you have to have a public outreach open meeting for the residents to review the plans for the project. This all has to be documented and recorded.

Finance: Dave Shaw stated he would like to set up a meeting with First Commonwealth regarding the financing for the building project.

Fire Company: Nothing at this time.

Parks & Recreation: Sherry Socie reported that there are two grants open at this time for the park. The first grant is the Parks and Recreation Grant. It is open until the end of May. It is a 15% match of the project cost. There is also an DCNR Grant which is a 50/50 match.

Personnel: Cindy Bontz reported that Jordan Brantner will be returning work on February 13, 2024.

Streets & Equipment: Dave Shaw reported that Jim Batzel will be getting more millings this year.

Water & Sewer: Cindy Blontz made a motion to approve the Water and Sewer Report for January 2024. Jeff Lynn seconded the motion, all in favor, motion carried.

Rod Estep reported that he has resigned from the Municipal Authority Board. Bill Lloyd expressed interest into filling his position.

Duncansville Community Days: Mayor Frtiz reported that Community Days would like to try to decorate 3rd Ave for Christmas and Memorial Day. More information will follow in the future.

Mayor Fritz stated he would like to have a bounce house this year for Community Days. This year he would like to purchase the bounce house and sell chances to win the bounce house after the event is over. Paula will check with the insurance company for prices for Event Insurance for Community Days.

Paula asked if an Easter Egg Hunt would be sponsored by Community Days. Eric reported that nobody seemed interested in doing it. Paula stated she would help Ashlyn with this event.

Unfinished Business: Mayor Fritz reported that he is still working with PMRS regarding our pension plan.

New Business: Nothing at this time.

Next Meeting: Wednesday, February 28, 2024

Dave Shaw made a motion to pay the monthly bills for February 2024. Cindy Blontz seconded the motion, all in favor, motion carried.

Annette Lewis adjourned the meeting at 8:38 PM

Paula J Fox
Secretary/Treasurer

