

The Duncansville Borough Council meeting was held on Monday, October 11, 2021 at 7:00 P.M. at Duncansville Community Center

**Attendance** Eric Fritz, Mayor  
Dave Smith, President  
Cindy Blontz, Pro Tem  
Donnie Detrick, Council Member  
Jeanette Mills, Council Member

**Absent** Dave Shaw, Vice President  
Eric Fritz, Mayor

Dave Smith opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Donnie Detrick made a motion to approve the Council minutes held on September 13, 2021. Cindy Blontz seconded the motion, all in favor, motion carried.

Donnie Detrick made a motion to accept the Duncansville Municipal Authority minutes held on September 2, 2021. Jeanette Mills seconded the motion, all in favor, motion carried.

**Visitors:** Rod Estep, Matt Corey, Susan Koronowski, Eric McGonigle, Heidi Rexford

Heidi Rexford was visiting to give Borough Council the renewal rates for the health insurance. Donnie Detrick made a motion to accept the renewal rates and for Duncansville Borough to pay the first \$1,250.00 per single person or \$2,500.00 per family towards their insurance deductible. Jeanette Mills seconded the motion, all in favor, motion carried.

Matt Corey from High Water Cornhole was visiting to speak to Borough Council about using the Community Center for regional cornhole tournaments. They would like to use the center each month on a Saturday or Sunday 10 months out of the year. The only thing they need would be WiFi installed into the center. They would be willing to sign a year to year contract with the borough.

**Secretary:** Nothing at this time

**Mayor:** (The Mayor was not present but had a report that was read by President Smith)

Jeanette Mills made a motion to accept the Police report for the month of September 2021. Cindy Blontz seconded the motion, all in favor, motion carried.

1. Mayor Fritz is requesting the approval a Christmas party/lunch for the employees that would include an extended lunch time. Jeanette Mills made a motion to approve the employee Christmas lunch with and extended lunch time. Donnie Detrick seconded the motion, all in favor, motion carried.

2. WiFi is being requested for the Community Center for the Cornhole tournaments. Cindy Blontz made a motion to install WiFi in the Community Center. Donnie Detrick seconded the motion, all in favor, motion carried.
3. Mayor Fritz is requesting council to develop a plan to pave all the streets that are in need as well as install storm sewer/drainage were required. No action was taken.
4. Mayor Fritz is requesting council to direct Tom to survey the vacant garage on 13<sup>th</sup> Street near the bridge that is in bad condition. Donnie Detrick made a motion to have Tom to do a dangerous structure study on the garage. Jeanette Mills seconded the motion, all in favor, motion carried.
5. Mayor Fritz is asking to use the Christmas Tree that the borough has used in the past. The Boy Scouts will be doing a tree lighting at Hicks Church on November 23, 2021. Donnie Detrick made a motion to allow the boy scouts use the borough tree. Motion dead with a lack of a second motion.

#### **Solicitor:**

1. Mike Emerick has drawn up an ordinance of the Duncansville Borough Council amending Ordinance No. 12-79-1 imposing a \$40.00 fee for all Mercantile Licenses. Donnie Detrick made a motion to have the President and Mayor sign this ordinance. Jeanette Mill seconded the motion. Roll call vote, Jeanette Mills-yes, Dave Smith-yes, Cindy Blontz-no, Donnie Detrick-yes. Motion carried.
2. Paula was served with a writ of summons notifying the borough of a potential lawsuit filed against them. Mike contacted the plaintiff's attorney. The plaintiff was involved in an accident on his motorcycle in front of Rutter's which is in Allegheny Township. The insurance carrier was notified.
3. Mike checked the Penn Dot regulations regarding flashing lights on stop signs. Penn Dot just recommends that the lights be installed for a minimum of 30 day but it don't state anything about putting a cap on it.

#### **Engineer:**

1. Gillian Run Phase 4
  - a. Agree to submit final reimbursement to Commonwealth Financing Authority. Cindy Blontz made a motion to submit final reimbursement form. Donnie Detrick seconded the motion, all in favor, motion carried.
2. MS4 Annual Report will be filed through DEP. A discussion was held on some upcoming changes on the MS4. Donnie Detrick made a motion to have Tom file the MS4 Annual report. Jeanette Mills seconded the motion, all in favor, motion carried.
3. New Enterprise Stone and Lime will be paving 13<sup>th</sup> Street sometime between now and the end of the month.

#### **Committees:**

**Buildings & Grounds-Cindy Blontz:** Jim Batzel stated he was instructed to take the old paneling out of the back room of the community center. He would like to put new drywall and lighting up which would cost approximately \$450.00. Cindy Blontz made a motion for Jim and Andy to put drywall up in the back room of the community center. Donnie Detrick seconded the motion, all in favor, motion carried.

Donnie Detrick stated that Paula called him regarding the pilot light in the stove was out. She also called regarding the refrigerator was not working. He is recommending that someone come in every so often to come in and check these appliances. Donnie stated that he is willing to check on these every 6 months or so.

**Finance-Dave Shaw:** Dave Smith stated there will be an executive session regarding personnel costs.

**Fire Company-Donnie Detrick:** Eric McGonigle from the Duncansville Fire Department asked if they could get the apron at the fire department replaced. Eric stated that the fire department is willing to pay half of the material. Tom will get a price for the materials to put in the budget.

The Fire Department is looking into buying a new truck.

**Parks & Recreation-Jeanette Mills:** A discussion was held on the tennis courts. Tom stated that the minutes will have to be read prior to 2007 to see if we can find anything pertaining to the grant for the park.

**Personnel-Dave Smith:** Nothing at this time.

**Streets & Equipment-Dave Shaw:** Nothing at this time.

**Water & Sewer-Dave Smith:** Jeanette Mills made a motion to accept the water reports for Sept 2021. Cindy Blontz seconded the motion, all in favor, motion carried.

**Duncansville Community Days:** The Community Days committee will be sending out a survey to participating organization regarding changing the event days and times. They are proposing to eliminate Thursday night and extending the hours for Saturday.

**Unfinished Business:** Donnie asked what is going on with the property at 1040 3<sup>rd</sup> Avenue. Chief Ketner was instructed to contact the landlord to have the property cleaned up.

**New Business:** Ashlyn Dugan wrote a letter of interest for becoming the new tax collector starting in January 2022. Dave Smith stated that the finance committee will talk to Ashlyn before she is appointed.

**Next Meeting:** November 8, 2021

Borough Council went into an executive session for personnel reasons at 8:32 pm.

Borough Council came out of executive session at 8:57 pm.

Cindy Blontz made a motion to pay the monthly bills for October and accept the financial report subject to future audit. Donnie Detrick seconded the motion, all in favor, motion carried.

Dave Smith adjourned the meeting at 858 PM

Paula Fox

Secretary/Treasurer