

The Duncansville Borough Council meeting was held on Monday, June 13, 2022, at 7:00 P.M. at the Duncansville Community Center

Attendance Eric Fritz, Mayor
Cindy Blontz, President
Donnie Detrick, Vice President
Dave Smith, Pro Tem
Annette Lewis, Council Member

Absent Jeffrey Lynn, Council Member

Cindy Blontz opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Dave Shaw made a motion to approve the Council minutes held on May 9 & 25, 2022. Donnie Detrick seconded the motion, all in favor, motion carried.

Dave Shaw made a motion to accept the Duncansville Municipal Authority minutes held on May 5, 2022. Donnie Detrick seconded the motion, all in favor, motion carried.

Visitors: Ed Blontz, Sue Koronowski, Dave Brenneman, Jerome Eckardt, David Brenneman Jr, Jessica Brenneman, Rod Estep, Nicole Estep, Ken Szala, Jeanette Mills, Cathy McCollon, Mark Ickes, Matt Bonin

Cathy McCollon was visiting to speak to Council about bike trails that normally run through small communities and along railroad beds. These small towns will bring in some economic development. Duncansville will be part of the 911 Memorial Trail. The timeline for this trail will be within the next 5-10 years. Cathy will be returning sometime in September to take a walk through the borough with some residents to help come up with ideas to improving the town to help entice people to visit while utilizing the 911 Memorial Trail.

Matt Bonin from the Pennsylvania State Police was visiting to introduce himself and get the status of the Duncansville Police Department. He stated that they have covering the last few weeks and would like to see if they would need to have more patrolman to help cover the borough until a Chief was hired. Mayor Fritz stated that he hoped this would all be settled tonight.

Secretary:

1. Paula discussed with council regarding pay for the zoning officer to attend a variance meeting which are held after business hours. Prior to 2020 anyone attending a meeting got paid by the hour. At a meeting in 2020 council voted to pay the secretary \$50.00 to attend council meetings but no other types of meetings were discussed at that time. Dave Shaw feels that anyone that attends any type of meeting should be compensated that same way. Dave Shaw made a motion to for employees to be paid \$50.00 if they need to attend any type of work-related meeting. Annette Lewis seconded the motion, all in favor, motion carried.
2. Paula was asked by other employees about having Juneteenth off as a holiday since it declared a federal holiday last year. Cindy stated that council would need to have some discussion regarding this.

Mayor:

Annette Lewis made a motion to accept the Police report for the month of May 2022. Donnie Detrick seconded the motion, all in favor, motion passed.

1. Mayor Fritz reported that has received several complaints regarding zoning. He has spoken with Jerrica regarding these complaints. They feel that the zoning book needs to be revised and updated.

Annette asked if we could get some copies of other zoning books to see how ours could be updated. Annette also stated that she is willing to be on a committee to work on revising the zoning book.

2. A discussion was held on a homeless lady that has been staying at the park in her car. Social Services has been contacted and they were going to send representatives out to make contact. Mayor Fritz has not heard back from Social Services as to whether they contacted her or not.
3. Mayor Fritz requested to have an executive session at the end of the meeting for personnel reasons.

Solicitor

1. Paula was contacted by PennDot in regard to the bridge project. In order to communicate with PennDot, Paula will need to register with the Engineering and Construction Management System. The agreement and resolution needs to be signed and executed so Paula can register with the ECMS. Annette Lewis made a motion to sign the agreement and resolution so Paula can proceed with the registration process. Dave Shaw seconded the motion, all in favor, motion carried.
2. Mike spoke with Council regarding the Comcast Franchise Agreement. Mike arranged to have Dan Cohen available by phone to speak to Council regarding any questions or concerns they may have. Dan agreed to take a look at our current contract agreement with Breezeline to see if we are receiving all revenue sources in our agreement. Cindy suggested that Dan take a look at our franchise agreement and report to Mike with his findings.

Engineer:

1. Subdivision and Land Developments:
 - a) Antique Depot: The preliminary plan approval was granted 3 months ago. Tom recommends that council approve the final plan so Jerrica can release the building permits. Annette Lewis made a motion to have Cindy and Paula sign the final plans and have Jerrica release the permits. Donnie Detrick seconded the motion, all in favor, motion carried.
 - b) Antique Depot: Ty Dively is asking if the financial security to be released from the phase 1. Annette Lewis made a motion to release phase 1 financial security. Dave Shaw seconded the motion, all in favor, motion carried.
 - c) Pizza Hut: Tom received the land development plan for this project and will review. They also received their PennDot approval for the entrance.
2. Storm Sewer Construction 7th Ave and 10th Street:
 - a) The price of materials for the storm sewer on 7th Ave will cost approximately \$90,000.00 and 10th Street will cost a lot more. Tom recommends that we put bids out just for the 7th Ave storm sewer and paving. Annette Lewis made a motion to receive bid proposals just for 7th Ave project. Dave Shaw seconded the motion, all in favor, motion carried.
 - b) General Permit: Tom will file for that permit this month.
 - c) Easement from Lynn Delozier: Tom received the deed from the solicitor for the easement for this project.
3. Floodplain reviews:
 - a) 1523 3rd Ave-Dugan: Dave Shaw made a motion to accept the flood plain review. Donnie Detrick seconded the motion, all in favor, motion carried.
 - b) 612 13th St-Young: Dave Shaw made a motion to accept the flood plain review. Annette Lewis seconded the motion, all in favor, motion carried.
4. Zoning Violations:
 - a) 1105 4th Ave: This resident built a fence which is in compliance and placed a shed that is not in compliance. A notice was sent and property owner received but there has not been any response.
 - b) 1305 7th Ave: The property owner built a fence and never got a permit to do so. A notice was sent with no response.
 - c) Donnie Detrick made a motion to proceed with filing a civil action with the local District Magistrate. Annette Lewis seconded the motion, all in favor, motion carried.
5. A discussion was held on the process of procuring a bridge engineer for when we received the funds for the bridge project. Tom suggested to form a subcommittee to prepare the paperwork and report

back to council. Dave Shaw, Donnie Detrick and Mayor Fritz volunteered to be part of this subcommittee.

Committees:

Buildings & Grounds-Donnie Detrick:

1. Donnie reported that the wiring needs updated in the kitchen area at the community center. If there is too much plugged in, it trips the breakers. We haven't received any bids at this time.
2. Donnie reported that the sidewalk at the community center on the 4th Ave side of the building is in really bad shape. Donnie had someone look at it and they feel that the sidewalk wasn't poured correctly when it was done in the past. Mayor Fritz suggested that we get bids on doing the apron and the sidewalk on the 14th St and 4th Ave sidewalks.
3. We received a bid for the community center floor for the price of \$10,500.00. Dave Shaw would like to see if we are able to open a claim through the insurance company before accepting this bid.

.Finance-Dave Shaw: Nothing at this time.

Fire Company-Donnie Detrick: Nothing at this time.

Parks & Recreation-Annette Lewis:

1. Annette stated that she has been working on the rain gardens at the park and she needs more mulch. She would like to purchase mulch and have it paid out the Repair to Park account. Dave Shaw made a motion to approve the mulch purchase. Annette Lewis seconded the motion, all in favor, motion carried.

Personnel-Cindy Blontz: Will be discussed in an executive session.

Streets & Equipment-Dave Shaw: Jim Batzel reported that he will be picking up paint and will start painting the curbs and lines.

Water & Sewer-Jeff Lynn: Annette Lewis made a motion to accept the water report for May 2022. Dave Shaw seconded the motion, all in favor, motion carried.

Duncansville Community Days: Funds are low this year due to not many donations this year. The committee will be looking at their budget to make sure they can do everything they would like to do this year for community days.

Unfinished Business: Donnie reported that on May 24th he met with the Vineyard Lane residents. He reported that there are issues with getting any type of vehicle into this lane. Mayor Fritz will schedule a meeting with Rick Beard and speak to him regarding this matter.

New Business: Nothing at this time.

Borough Council went into and executive session at 8:44 pm for personnel reasons.

Borough Council came out of executive session at 9:29 pm.

When council came out of executive session, Annette Lewis made a motion to hire Rodney Estep at Chief of Police. The motion died for a lack of a second.

Cindy asked for a motion to hire Dave Rosamillia as Chief of Police. No motion was made.

Mayor Fritz stated that we need to have police coverage in the borough. He stated that a decision needs to be made tonight. Rodney Estep asked what kind of issues there are. A discussion was held with Rod and what his expectations are for the police department.

Annette Lewis made another motion to hire Rodney Estep as Chief of Police with a 90 day probation. Donnie Detrick seconded the motion, Dave Shaw opposed, motion carried.

Annette Lewis made a motion to offer Rod Estep \$65,000.00 salary with 3 weeks vacation. Donnie Detrick seconded the motion, all in favor, motion carried.

Next Meeting: Monday, July 11, 2022

Dave Shaw made a motion to pay the monthly bills for June and accept the financial report subject to future audit. Annette Lewis seconded the motion, all in favor, motion carried.

Cindy Blontz adjourned the meeting at 9:57 PM

Paula J Fox
Secretary/Treasurer