

The Duncansville Borough Council meeting was held on Monday, July 11, 2022, at 7:00 P.M. at the Duncansville Community Center

Attendance Eric Fritz, Mayor
Cindy Blontz, President
Donnie Detrick, Vice President
Dave Smith, Pro Tem
Annette Lewis, Council Member
Jeffrey Lynn, Council Member

Cindy Blontz opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Dave Shaw made a motion to approve the Council minutes held on June 13, 2022. Annette Lewis seconded the motion, all in favor, motion carried.

Annette Lewis made a motion to accept the Duncansville Municipal Authority minutes held on June 2, 2022. Dave Shaw seconded the motion, all in favor, motion carried.

Visitors: Ed Blontz, Sue Koronowski, Ken Koronowski, Dave Brenneman, Jerome Eckardt, Bill Newton, Alyssa Wills, Lee & Bernadette McGill, Dave Smith, Sherry Socie

Sherry Socie from Blair Planning Commission was visiting to give an update on the DCNR Mini Grant for the Master Park Plan. The grant was submitted for \$3,000.00 with the local share of \$1,550. The grant threshold was for \$6,000.00 which would mean the borough share would be \$3,000.00. Sherry spoke with Mayor Fritz and Annette Lewis, and they decided that it wasn't a smart idea at this time, so the grant will not be submitted. A discussion was held on different types of grants that could be applied for which answered questions for other visitors that were visiting.

Ken Koronowski was visiting to ask if signs could be posted at the park stating that the park closes at dusk. He and other neighbors are concerned about the homeless lady that was living at the park. She has since moved on but wanted to deter others from doing the same thing. Council decided that the park committee and the Chief of Police should get together and figure out what issues need to be addressed and then move forward with an ordinance and/or signage at the park.

Ed Blontz asked about the new Federal Holiday, Juneteenth, that none of the other municipalities have off. He stated that the courthouse has that day off but had to give up another holiday to receive that day off. Cindy stated that subject would be up for discussion in an executive session at the end of the meeting.

Alyssa Wills from the Duncansville Volunteer Fire Company was visiting to ask the COVID relief money and what it was being spent on. She stated that other municipalities have given some of the funded money to their local fire departments and she was asking if Duncansville Fire Co could receive anything from Duncansville Borough to help the new engine that they had to purchase to service the community. Cindy stated that it hasn't been determined what the money was going to be spent on.

Alyssa Wills also stated that she asked a few months ago about putting temporary stop signs at 13th St and 6th Ave and wanted to know what was going on with that. Mike stated that an engineering study would need done and an amendment to the ordinance. Council stated that they would like to have Tom Levine to do an engineering study and have a report for next meeting.

Secretary:

1. Paula stated that Jerrica would like to participate in an online training for zoning that is schedule in August. The cost of the training is \$125.00. Annette Lewis made a motion for Jerrica to participate in the online zoning training. Dave Shaw seconded the motion, all in favor, motion carried.
2. Paula and Jerrica would like to participate in an online training session on Quickbooks. Dave Shaw made a motion to allow Paula and Jerrica to participate in the Quickbooks online training. Annette Lewis seconded the motion, all in favor, motion carried.
3. Paula received the signed lease agreement and payment from Brumbaugh Insurance Agency. The lease will need to be signed by president of council and returned to them. Dave Shaw made a motion for Cindy Blontz to execute the lease agreement. Annette Lewis second the motion, all in favor, motion carried.

Mayor:

Annette Lewis made a motion to accept the Police report for the month of June 2022. Donnie Detrick seconded the motion, all in favor, motion passed.

1. A discussion was held on the property at 1040 3rd Avenue. Annette Lewis was concerned about cats living in the residence. Mayor Fritz stated he has spoken with the humane society regarding this matter, and they have checked on the animals. They stated if someone is there daily giving them food and water there was nothing they could do.
2. Mayor Fritz reported that we should be getting a VIN number in September for the new cruiser that was ordered and that would indicate that they are starting to build the cruiser. A discussion was held on the condition of D1 that we are planning on trading in for the new cruiser. The water pump needs replaced and the cost of replacing it would be \$2,000.00. We could trade the cruiser in as is and get trade in value at 4-7 thousand. Annette Lewis made a motion to repair the cruiser and try to get more money for trade in or sell. Jeff Lynn seconded the motion, all in favor, motion carried.
3. Mayor Fritz gave an update on Vineyard Lane. Mayor Fritz had an extensive conversation with Rick Beard. He asked if the barriers could be moved at lease a foot to help try to get fire trucks into the lane and Rick stated that he is only required to have 10-foot clearance and he has given 12 feet. Chief Estep spoke with Mr. & Mrs. Bougher and they stated that they are willing to let emergency vehicles to back into their driveway and get a straight shot to go down Vineyard Lane. Council stated that the fire company and ambulance services to get that statement in writing.

Solicitor

1. Mike reported that at the last meeting he was authorized to send out two enforcement notices on the following properties:
 - a. 1105 4th Avenue regarding a construction of a shed. They did take an appeal so that will be handled through the zoning hearing board.
 - b. 1305 7th Avenue regarding a fence. The property owner did not take any action by the deadline for the floodplain review or zoning permit. At this time, we would need authorization to take this matter to the magistrate judge to impose fines. Annette Lewis made a motion to file this through the District Magistrate Paula Aigner's office. Donnie Detrick seconded the motion, al in favor, motion carried.
2. A discussion was held on the Comcast Franchise agreement. Mike recommends that the borough sign an engagement agreement with Cohen Law Group and negotiate on behalf of al the municipalities. Annette Lewis made a motion to sign the engagement letter with Cohen Law Group. Jeff Lynn second the motion, all in favor, motion carried.

Engineer:

1. We received notice in June that the Blair County Social Services, who administer the Community Development Block Grant, have available \$200,000.0 for non-entitlement communities in the county and we have until the end of August to apply. Tom is recommending applying for a piece of the East End project that way they will have to do another income survey for that. Dave Shaw made a motion to authorize Tom apply for the CDBG funds for the Sunbrook part of town. Annette Lewis seconded the motion, all in favor, motion carried.
2. The Army Corp of Engineers has been giving some funding to move on to the next phase which is the Flood Risk Management Study. Tom will be sending letters out to residents and let them know about the Corp of Engineers will be performing this study and will be walking on their properties.
3. Tom has contacted the PennDOT project engineer for the 13th Street Bridge project. The funding is secured through PennDOT. They will oversee the project. Tom and Paula will be meeting with the project engineer in the next few days.
4. 2022 Storm Sewer Improvement. Tom and Paula will be opening bids for this project on August 4th. Tom will have bid results for the next meeting.
5. Flood Plain Review: 1301 3rd Avenue is putting a billboard on their property. Tom states that the project is consistent with the zoning ordinance and the floodplain ordinance and should be approve contingent upon the billboard be non-flashing and non-animated, the location column post be such the sight distance from the subject property and the adjacent property be unobstructed and the uniform construction code requirement are met through the sign permitting process. Annette Lewis made a motion to accept Tom's report contingent upon the listed requirements. Dave Shaw seconded the motion, all in favor, motion carried.
6. The revised plans for the land development plan for Pizza Hut came in a few days ago. That will be ready for approval for next meeting.

Committees:

Buildings & Grounds-Donnie Detrick:

1. Donnie reported that we received a bid from Epoxee Floors in the amount of \$10,550.00. We received an insurance check to cover the damage of the floor minus the \$500.00 deductible and the \$300.00 top protective coat. Jeff Lynn made a motion to have Apoxee Floors repair the floor at the Community Center in the amount of \$10,550.00. Annette Lewis seconded the motion, all in favor, motion carried.
2. Donnie reported that the sidewalk at the community center on the 4th Ave side of the building is in really bad shape. Donnie had someone look at it and they feel that the sidewalk wasn't poured correctly when it was done in the past. Mayor Fritz suggested that we get bids on doing the apron and the sidewalk on the 14th St and 4th Ave sidewalks.
3. We received a bid for the community center floor for the price of \$10,500.00. Dave Shaw would like to see if we are able to open a claim through the insurance company before accepting this bid.

Finance-Dave Shaw: Nothing at this time. Dave would like to go into an executive session for personnel issues.

Fire Company-Donnie Detrick: Community Days this weekend. The Fire Company will have chicken dinners for Saturday during community days starting at noon. Please stop out and support the fire department since this is one of their biggest fundraisers.

Parks & Recreation-Annette Lewis:

1. Annette stated that since she now has the rain gardens looking nice, she would like to see the maintenance guys keep up on the weeds so the weeds to take over the rain gardens again.

Personnel-Cindy Blontz: Will be discussed in an executive session.

Streets & Equipment-Dave Shaw: Dave Shaw reported that the street crew has started painting curbs.

Water & Sewer-Jeff Lynn: Dave Shaw made a motion to accept the water report for June 2022. Annette Lewis seconded the motion, all in favor, motion carried.

Duncansville Community Days: Community Days is scheduled for this weekend, July 15 & 16. Come out and support the event. There will be lots of activities for the kids.

Paula will not be available to work the ticket booth for community days this year. Mayor Fritz is asking everyone on council to help out any hours they can with the ticket booth.

Mayor Fritz asked council if the office could be closed on Friday at 12:00 so Paula and Jerrica can go to the park and help finish setting up for Community Day. Annette Lewis made a motion to close the office on Friday, July 15, 2022 at 12:00 PM. Jeff Lynn seconded the motion, all in favor, motion carried.

Unfinished Business: Chief Estep stated that he sits on the Water Authority Board and they stated that they didn't think it would be a conflict of interest if he continued to do so while being Chief of Police. He wanted to ask council if they are alright with him continuing to sit on the board. Council stated that they didn't see a problem with it.

New Business: Night Out Against Crime is scheduled for August 2, 2022 starting at 6 PM.

Borough Council went into and executive session at 8:27 pm for personnel reasons.

Borough Council came out of executive session at 9:03 pm.

Cindy Blontz stated there will be a personnel meeting with the employees on Thursday, July 14, 2022 at 3:00 PM.

Next Meeting: Monday, August 8, 2022

Dave Shaw made a motion to pay the monthly bills for July and accept the financial report subject to future audit. Annette Lewis seconded the motion, all in favor, motion carried.

Cindy Blontz adjourned the meeting at 9:09 PM

Paula J Fox
Secretary/Treasurer