

The Duncansville Borough Council meeting was held on Monday, January 11, 2021 at 7:00 P.M. at the Duncansville Community Center

**Attendance** Eric Fritz, Mayor  
Dave Smith, President  
Dave Shaw, Vice President  
Cindy Blontz, Pro Tem  
Donnie Detrick, Council Member  
Jeanette Mills, Council Member

Dave Shaw opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary

Cindy Blontz made a motion to approve the Council minutes held on December 14, 2020. Donnie Detrick seconded the motion, all in favor, motion carried.

Dave Shaw made a motion to accept the Duncansville Municipal Authority minutes held on December 3, 2020. Cindy Blontz seconded the motion, all in favor, motion carried.

**Visitors:** Ed Blontz, Jessica Sorge, Sue Kornowski, Lloyd Forshey, Regina Forshey, Cullen Sheehan

Lloyd and Regina Forshey presented the Tax Collector final report for 2020. Jeanette Mills made a motion to accept the Tax Collector Final Report for the year 2020. Cindy Blontz seconded the motion, all in favor, motion carried.

Cullen Sheehan from the Altoona Area Teener Baseball League was present to ask Borough Council permission to use the baseball field at the Duncansville Community Park since the Hollidaysburg Baseball League is no longer using the field. Jeanette Mills gave Cullen a copy of a License Agreement for the league to look over and bring back to us.

**Secretary:**

1. The Duncansville VFW Ladies Auxiliary would like to use the Duncansville Community Center for a meeting that they hold yearly on January 17, 2021. They were asking to use the center at no charge. Dave Shaw made a motion to allow the Duncansville VFW Ladies Auxiliary to use the Community Center at no charge for their meeting. Jeanette Mills seconded the motion, all in favor, motion carried.
2. Paula received the engagement letter from Young, Oakes, Brown and Company for providing the Borough Audit for the years ending 2020, 2021 and 2022 in the amount of \$5,095.00. Dave Shaw made a motion to sign the engagement letter for YOB & Co for the Borough Audits. Cindy Blontz seconded the motion, all in favor, motion carried.
3. Jerrica Grance is applying for her Notaries License per the request of the Municipal Authority. She would like to know if the Borough would have the need to have a Notary in the office and pay a portion of the education and licensing fee for her license. It was determined that the Borough don't have a need for that at this time.

**Mayor:**

Cindy Blontz made a motion to accept the Police report for the month of December 2020. Jeanette Mills seconded the motion, all in favor, motion carried.

1. Sue Kornowski was sworn in as the Duncansville Tax Collector by Mayor Fritz.
2. Mayor Fritz gave an update on the rising numbers of COVID-19 cases in the county. Based on the numbers, he is recommending that the Borough Office remain closed at this time. Dave Shaw made a motion to keep the office closed at this time. Jeanette Mills seconded the motion, roll call vote-Jeanette Mills-yes, Dave Smith-yes, Cindy Blontz-yes, Dave Shaw-yes, Donnie Detrick-no. Motion carried.
3. Mayor Fritz reported that the ad was placed for the Full Time Police Officer position. We received 3 applicants and will do interviews on January 26 2021.

**Solicitor:**

1. Mike presented the Resolution amending the Duncansville Borough Employee Handbook to provide for holiday pay for police officer and non-uniformed employees. Jeanette Mills made a motion to sign the resolution providing payment for holiday plus providing hour for hour compensatory time. Cindy Blontz seconded the motion, all in favor, motion carried.

**Engineer:**

1. Tom presented a floodplain review for a fence at 1106 4<sup>th</sup> Avenue. Donnie Detrick made motion to accept Tom's floodplain review for 1106 4<sup>th</sup> Avenue. Jeanette Mills seconded the motion, all in favor, motion carried.

**Committees:**

**Buildings & Grounds-Cindy Blontz:** Jim Batzel received prices on a 12x16 shed from Esh's Storage Barns and Shawnee Structures. Dave Shaw made a motion to purchase a 12x16 Cottage Style shed from Esh's Storage Barns in the amount of \$3,890.00 and do the electrical work for the shed. Cindy Blontz seconded the motion, all in favor, motion carried.

**Finance-Dave Shaw:** Dave Shaw went over figures on the final budget for the year 2020.

**Fire Company-Donnie Detrick:**

1. Donnie reported there was an issue with PPE that was delivered to a members home instead of being delivered to the fire department. After several attempts of contacting the member to retrieve the PPE, Jeff Ketner was notified, the PPE was retrieved.
2. Donnie reported that a member received a shoulder injury at a structure fire on 12/26/20.
3. Donnie gave an update on some upcoming fundraisers for the fire department.

**Parks & Recreation-Jeanette Mills:** Nothing at this time.

**Personnel-Dave Smith:** Nothing at this time.

**Streets & Equipment-Dave Shaw:** Jim Batzel reported that he got new tires for the pick up truck and the plow was fixed.

**Water & Sewer-Dave Smith:** Jeanette Mills made a motion to accept the water reports December. Cindy Blontz seconded the motion, all in favor, motion carried.

Dave Smith reported that the water & sewer department is working on getting some of the past due water bills paid up. There have been several accounts that have been past due for many months.

**Duncansville Community Days:** Eric reported that Community Days received memorial donations in lieu of flowers for Mary Mann that passed away in November.

Pam Jones has stated she is stepping down as co-chairperson for Community Days. He stated that we need to find someone to step into that position.

**Unfinished Business:** Nothing at this time.

**New Business:** Nothing at this time.

**Next Meeting:** Monday, February 8, 2021

Cindy Blontz made a motion to pay the monthly bills for January and accept the financial report subject to future audit. Donnie Detrick seconded the motion, all in favor, motion carried.

Dave Smith adjourned the meeting at 8:16 PM

**Paula Fox**  
**Secretary/Treasurer**