

The Duncansville Borough Council meeting was held on Monday, August 9, 2021 at 7:00 P.M. at Duncansville Community Center

**Attendance** Eric Fritz, Mayor  
Dave Smith, President  
Cindy Blontz, Pro Tem  
Donnie Detrick, Council Member  
Jeanette Mills, Council Member

**Absent:** Dave Shaw, Vice President

Dave Smith opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Donnie Detrick made a motion to approve the Council minutes held on July 12 & 28, 2021. Cindy Blontz seconded the motion, all in favor, motion carried.

Donnie Detrick made a motion to accept the Duncansville Municipal Authority minutes held on July 1, 2021. Jeanette Mills seconded the motion, all in favor, motion carried.

**Visitors:** Alyssa Wills, Jessica Sorge, Ed Blontz, Jim Batzel

Alyssa Wills from the Duncansville Fire Department was visiting to update Council on the route of the Color Run Fundraiser sponsored by the Fire Department. The route will only take place on the side roads and not the main roads. Fire police from Duncansville and surrounding areas will do traffic control for the event. The event will be held on August 28, 2021 at 10:30 am. Mike stated that the fire department should be required to have an event insurance policy due to the roads being shut down. Donnie Detrick made a motion for the fire department to host the event contingent to the insurance policy. Jeanette Mills seconded the motion, all in favor, motion carried.

**Secretary:**

1. Paula reported that the Borough received a dividend check from EMC insurance company in the amount of \$3,118.73.
2. Paula reported that the Borough received the first portion of the COVID recovery money in the amount of \$60,865.15. Paula will check with the auditor to see if a separate account is necessary for this money.

**Mayor:**

Cindy Blontz made a motion to accept the Police report for the month of July 2021. Donnie Detrick seconded the motion, all in favor, motion carried.

1. Mayor Fritz reported that Chief Ketner emailed the body cam policy to Mike for him to review so council can approve at the next meeting.
2. Officer Kochara is off pending the results of a COVID test.

3. Jerrica would like to take a training course for the website that will cost \$90.00. Jeanette Mills made a motion for Jerrica take the training course. Cindy Blontz seconded the motion, all in favor, motion carried

**Solicitor:**

1. The new Sunshine Act Amendment goes into effect at the end of this month regarding agendas. Any action item that requires a council vote on an issue has to be on the agenda especially if it relates to spending money and contract consideration. There is an exception for emergencies for things that come up at the last minute. The agenda also has to be posted on the website and wherever you are holding the meetings.

**Engineer:**

1. Gillans Run Phase 4 Project

A form for the Commonwealth Financing Authority that would reimburse council for Vineyard Excavating and 2 invoices for stone from New Enterprise Stone and Lime. Jeanette Mills made a motion for Dave Smith and Paula Fox to sign reimbursement #2. Donnie Detrick seconded the motion, all in favor, motion carried.

- a. An engineering Service Agreement needs to be signed and sent to Commonwealth Financing Authority for services of Levine Engineering. Donnie Detrick made a motion to sign the service agreement. Cindy Blontz seconded the motion, all in favor, motion carried.
- b. Commonwealth Financing Authority needs a letter from Borough Council indicating the Levine Engineering has been appointed as the Council Engineer. Donnie Detrick made a motion to sign the letter and send to CFA. Cindy Blontz seconded the motion, all in favor, motion carried.
- c. The grant for phase 4 requires riparian forest buffer construction. The property owners in the immediate construction area have all declined the forest buffer. Tom is recommending to move the forest buffer to the Gillians Run Phase 2 and 3 areas to repair the buffer in those areas. Cindy Blontz made a motion to approve the repairing buffer to Phase 2 & 3 areas. Donnie Detrick seconded the motion, all in favor, motion carried.

2. 2021 Paving Project

- a. Thirteen Street from 5th Avenue to 4th Avenue along 13th Street
- b. Tenth Street with some storm sewer work. This is not ready to be put out to bid until there is good drainage under it
- c. Seventh Avenue will also need drainage work.

Tom would like to do the overlay work at 13th Street. He would also like to do some storm drainage work with Liquid Fuel money for 2021 and defer the surface paving until 2022 since it's getting too late to pave. Cindy Blontz made a motion to do the overlay and storm drainage work for 2021 and defer paving until 2022. Donnie Detrick seconded the motion, all in favor, motion carried.

3. Flood Plain Review

- a. A shed for 313 16th Street. Cindy Blontz made a motion to accept Tom's report. Donnie Detrick seconded the motion, all in favor, motion carried.

4. Received a request for a building permit for a Pizza Hut at the Oxford Plaza on 3rd Avenue. There is a few issues regarding this permit. Parking, Storm water and driveway permit from PennDot. The traffic volume will change. Will discuss further at a future meeting.

#### **Committees:**

**Buildings & Grounds-Cindy Blontz:** The spouting at the Community Center needs repaired

**Finance-Dave Shaw:** Nothing at this time.

**Fire Company-Donnie Detrick:** Members from the Fire Department entered the meeting and asked about the event insurance for the Color Run. They asked if they would use the Duncan Trail as the route that would eliminate the event insurance. Mike stated that as long as they weren't closing the roads down, they wouldn't need insurance. Paula will check with the insurance company for future events.

**Parks & Recreation-Jeanette Mills:** Jeanette asked if the cooking oil was removed from the park pavilion yet. Chief Ketner stated that it will be removed tomorrow. He coordinated with Jim Fox to have it removed.

Jim Batzel wants to replace the boards on the benches at the park. Cindy Blontz made a motion for Jimmy to replace the boards. Donnie Detrick seconded the motion, all in favor, motion carried.

Jeanette reported that Jim and Andy repaired the baseball fields after Community Days.

A discussion was held on replacing the tennis court into a basketball court. Tom stated that the first thing to do is to find where the grant money came from to put the courts in. Tom will check old records to see if he can find anything.

**Personnel-Dave Smith:** Jeanette Mills asked why it took the State Police 1-½ hours to respond to a call at the Antique Depot regarding a dog left in a car and why there was no coverage in Duncansville. The call was made on a Sunday. Chief Ketner stated the State Police prioritize their calls.

**Streets & Equipment-Dave Shaw:** Jim Batzel stated that T.L. Long Excavating will be starting the 13th Street project next week.

**Water & Sewer-Dave Smith:** Cindy Blontz made a motion to accept the water reports for July 2021. Jeanette Mills seconded the motion, all in favor, motion carried.

Dave Smith reported that they are working on the water line project on 8th Avenue.

**Duncansville Community Days:** Eric reported that there was a good turnout for Community Days. He is still working on getting all the figures together.

**Unfinished Business:** Nothing at this time.

**New Business:** Nothing at this time

**Next Meeting:** September 13, 2021

Cindy Blontz made a motion to pay the monthly bills for August and accept the financial report subject to future audit. Donnie Detrick seconded the motion, all in favor, motion carried.

Dave Smith adjourned the meeting at 7:58 PM

Paula Fox

Secretary/Treasurer