

The Duncansville Borough Council meeting was held on Monday, October 12, 2020 at 7:00 P.M. at the Duncansville Community Center

**Attendance** Eric Fritz, Mayor  
Dave Smith, President  
Dave Shaw, Vice President  
Cindy Blontz, Pro Tem  
Donnie Detrick, Council Member  
Jeanette Mills, Council Member

Dave Smith opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary

Cindy Blontz made a motion to approve the Council minutes held on September 14, 2020. Dave Shaw seconded the motion, all in favor, motion carried.

Jeanette Mills made a motion to accept the Duncansville Municipal Authority minutes held on September 3, 2020. Cindy Blontz seconded the motion, all in favor, motion carried.

**Visitors:** Ed Blontz, Heidi Rexford, James Batzel, Andrew Long

Heidi Rexford was present to explain the upcoming health insurance renewal. She explained some alternatives to the current plan that we have now. She will attend the next budget meeting on October 20, 2020 and explain the plans further.

**Secretary:**

1. We received a letter of interest from Jeff Dodson stating he is interested in volunteering his time to help with Duncansville Municipal Authority. Dave Shaw made a motion to accept his letter of interest and sign the resolution appointing him to the Authority for a term on 5 year. Donnie Detrick seconded the motion, all in favor, motion carried.

**Mayor:**

Donnie Detrick made a motion to accept the Police report for the month of September 2020. Cindy Blontz seconded the motion, all in favor, motion carried.

1. A discussion was held on the reopening on the Borough office. Cindy Blontz made a motion to continue to leave the office closed at this time and revisit next month. Dave Shaw seconded the motion. Roll call vote: Jeanette Mills-no, Dave Shaw-yes, Cindy Blontz-yes, Donnie Detrick-no, Dave Smith-yes. Motion carried.

**Solicitor:**

1. A discussion was held on Cherry Alley. Donnie Detrick made a motion to sign the ordinance renaming the roadway now known as Cherry Street to be know as Cherry Alley. Cindy Bontz seconded the motion. Roll call vote: Jeanette Mills-yes, Cindy Blontz-yes, Donnie Detrick-yes, Dave Shaw-yes, Dave Smith-yes. Motion carried.
2. A discussion was held on a dangerous structure on the property at 1128 4<sup>th</sup> Avenue. The property has been vacant for several year. Mike Emerick suggested to determine if the property is own by a bank or an individual.

Jim Batzel will check the property to see if there is contact information posted on the property and give the information to Mike.

3. A discussion was held on the updated COVID-19 protocols that states if traveling to “areas of high amount of COVID19 cases an employee must wear a mask at all times while at work and shall undergo temperature screening everyday for 2 weeks. Jeanette Mills made a motion to approve the updated COVID-19 travel protocol. Donnie Detrick seconded the motion, all in favor, motion carried.
4. We received an ordinance from the PA Municipal Retirement System that has to be updated every five years. The ordinance will need advertised be it is adopted. Cindy Blontz made a motion to advertise the PMRS Ordinance. Jeanette Mills seconded the motion, all in favor, motion carried.
5. There are new guidelines under Governor Wolfe’s guidelines for indoor events. It states that for the capacity of 0-2,000 people you are able to have 20% of the capacity of the building. Tom determined that the capacity of the Community Center is 278 people. The maximum would be 55 people allowed in the Community Center for an event. This also includes masking and social distancing. Mike will write up a protocol for people to sign at the time of signing the rental contract.

**Engineer:**

1. Tom reported that we received one bid for the 4<sup>th</sup> Avenue paving project from Grannis Brothers in the amount of \$44,708.00. Tom would like to do the paving work down to 13<sup>th</sup> Street and stop there for this year. That will give Jimmy and Andy time to complete the storm sewer improvement on 13<sup>th</sup> Street since we have not received the materials yet for that project. Mayor Fritz asked if we could add another street to paving for this year since we won’t be using all the blacktop for this year’s project. Donnie Detrick made a motion to accept Tom’s recommendation of paving 4<sup>th</sup> Avenue down to 13<sup>th</sup> Street and complete the rest of the paving across 13<sup>th</sup> Street next year. Cindy Blontz seconded the motion, all in favor, motion carried. Council decided to use the extra blacktop on 7<sup>th</sup> Avenue from 14<sup>th</sup> Street going east as far as they can go.
2. A discussion was held on the Pharmacy improvement on 3<sup>rd</sup> Avenue right of way. There are 3 items in the right of way. The improvements are within 18 inches of the building line in the front. The items that are in the right of way are their advertising sign, the handicap ramp and an awning that hangs out over the windows in the front.
3. There is an alley that runs behind 932 4<sup>th</sup> Avenue. The property owner would like to have control of that alley since the borough has never been maintained by the borough. Mike stated that he spoke with the property owner and told him that he would have to file a petition with the borough and the borough would have to abandon the alley.
4. A discussion was held on the flood study dated July 2020 by the Army Corp of Engineers.
5. The property at 602 Park Drive would like to construct a curb cut inserting the discharge pipe through the hole in the curb making the pipe flush with the curb. Dave Shaw made a motion to allow the property owner to cut the curb. Janette Mills seconded the motion, all in favor, motion carried.
6. The doctor’s office at 841 3<sup>rd</sup> Avenue would like to install one handicap parking space along Cedar Heights Drive. The parking space will be located partially within the right of way on Cedar Heights Drive. Jeanette Mills made a motion to deny the request of Catherine Sapyd. Cindy Blontz seconded the motion, all in favor, motion carried.
7. A discussion was held on the shed at the park. The existing shed is in the flood way. The shed can be repaired but can’t be any bigger than what it is now. If a 10x20 shed is needed it could be in the floodplain. It could be located near the boy scout memorial or by the fire department shed, or on the other side of the park by the BBQ pit. Mayor Fritz with get with Jimmy get together and go through the shed to see what can be thrown out. They will have a report for next meeting.

## **Committees:**

**Buildings & Grounds-Cindy Blontz:** Dave Shaw asked about storage at the garage for the equipment. Jimmy suggested added on to the side of the garage. Dave Smith will take that proposal to the Authority.

Donnie Detrick reported that Paula contacted him about the heat at the Borough Building. He is recommending that we call someone and get on a service agreement so they can come and service the furnace at the Borough Building and the Community Center.

**Finance-Dave Shaw:** The next budget meeting will be held October 20, 2020.

**Fire Company-Donnie Detrick:** There will be another chicken bbq on Saturday, October 17, 2020.

The fire department received an application for a fire police to be put on the drivers list. When Chief Ketner ran his drivers record, he had several citations on his license. Donnie would recommend that we deny his application at this time due to several citations.

Paula reported that Shawn Lloyd received an injury while at a working structure fire. He required a few stitches and was off work for two days.

**Parks & Recreation-Jeanette Mills:** The signs are up for the Walk Works program.

**Personnel-Dave Smith:** Will be discussed in an executive meeting

**Streets & Equipment-Dave Shaw:** Nothing at this time.

**Water & Sewer-Dave Smith:** Cindy Blontz made a motion to accept the water reports September. Dave Shaw seconded the motion, all in favor, motion carried.

Dave Smith reported that the Authority are still searching for water leaks.

**Duncansville Community Days:** Nothing at this time.

**Unfinished Business:** Nothing at this time.

**New Business:** Nothing at this time.

Borough Council went into an executive session for personnel reasons at 9:04 pm.

Borough Council came out of executive session at 9:25 PM.

**Next Meeting:** Wednesday, October 28, 2020

Cindy Blontz made a motion to pay the monthly bills for October and accept the financial report subject to future audit. Dave Shaw seconded the motion, all in favor, motion carried.

Dave Smith adjourned the meeting at 9:28 PM

**Paula Fox**  
**Secretary/Treasurer**